

TRUMP TAJ MAHAL

IMPORTANT NOTICE

TO EXHIBITORS AND CONVENTION ATTENDEES

The Trump Taj Mahal has no facilities for the storage of exhibits and/or exhibit materials. All materials must be shipped directly to the drayage company for the transport to the Trump Taj Mahal on the day of load-in.

Shipments that arrive at the Hotel prior to the show will be refused and returned to the sender. Packages that arrive directly to the Hotel on the day of the show will be directed to the drayage company and will be subjected to the prevailing rate of the drayage company plus a hotel handling fee.

In the event that you are shipping boxes from the Hotel in conjunction with a trade show, arrangements for shipping may be made with the drayage company by visiting their service booth.

If you shipping an envelope or single small package in conjunction with a trade show or meeting, our Guest Services will assist you with any arrangements. It is your responsibility to have shipping labels completed and attached to your packages, as well as to contact your carrier to make arrangements and to handle follow-up. **The Hotel is not responsible for packages that are not picked up.** A fee will be charged.

Thank you.

NEW JERSEY APARTMENT ASSOCIATION

TRUMP TAJ MAHAL CASINO RESORT
MARK G. ETESS ARENA
ATLANTIC CITY, NEW JERSEY
MAY 25-26, 2010



6804 DELILAH ROAD
PO BOX 3000
PLEASANTVILLE, NJ 08232
Tel: (609) 485-2421 Fax: (609) 485-2392
WWW.VISTACS.COM

MATERIAL HANDLING ORDER FORM

DEADLINE DATE:
SEE #3

RATES AND SHIPPING INSTRUCTIONS

1. Vista Convention Services has been designated as the official drayage contractor with responsibility for the unloading, delivery, reloading and processing of all exhibitors' freight shipments.
2. ALL SHIPMENTS MUST BE SENT PREPAID and all shipments must have a bill-of-lading showing number of pieces, weight, and description of merchandise. Trucks without a bill-of-lading or documented weight, estimated weights will prevail. Estimated weights will be binding by both parties.
3. **WHEN TO SHIP: SHIPMENTS CONSIGNED TO THE WAREHOUSE MUST ARRIVE NOT LATER THAN FRIDAY, MAY 14, 2010. SHIPMENTS RECEIVED AFTER THIS DATE WILL BE SUBJECT TO 25% SURCHARGE. SHIPMENTS CONSIGNED TO THE SHOW SITE SHOULD BE TIMED TO ARRIVE NOT EARLIER THAN MONDAY, MAY 24, 2010 AT 12:00 NOON.**
4. **WHERE TO SHIP:**

Address all shipments consigned to SHOWSITE to:

Exhibitor's Name _____
Booth No. _____
NEW JERSEY APARTMENT ASSOCIATION
c/o Vista Convention Services
Trump Taj Mahal Casino Resort
Mark G. Etess Arena
Pennsylvania Ave. & the Boardwalk
Atlantic City, NJ 08401

Address all shipments consigned to WAREHOUSE to:

Exhibitor's Name _____
Booth No. _____
NEW JERSEY APARTMENT ASSOCIATION
c/o Vista Convention Services
6634 Delilah Road
Egg Harbor Township, NJ 08234

5. RATE SCHEDULE:

Warehouse Inquiries: (609) 383-6020

A. WAREHOUSE ADVANCE RECEIVING - Roundtrip - CRATED MATERIALS

ST Rate: \$60.00 per cwt. - 200# Minimum

The above rate includes the following:

- *Receive crated shipments only at our warehouse 30 days prior to Show.
- *Deliver to booth space.
- *Removal, storage, return of empty containers.
- *Pick-up at the booth and load onto outbound carrier.
- *Shipments of loose or uncrated materials will not be received at warehouse.

B. DIRECT SHIPMENT TO SHOWSITE - Roundtrip - CRATED MATERIALS

ST Rate: \$60.00 per cwt. - 200# Minimum

The above rate includes the following:

- *Receive shipments at showsite on move-in dates.
- *Deliver to booth space.
- *Removal, storage, return of empty containers.
- *Pick-up at the booth and load onto outbound carrier.

C. DIRECT SHIPMENT TO SHOWSITE - Roundtrip - UNCRATED AND LOOSE MATERIALS

ST Rate: \$84.00 per cwt. - 200# Minimum

The above rate includes the following:

- *Receive shipments at showsite on move-in dates.
- *Deliver to booth space.
- *Removal, storage, return of empty containers.
- *Pick-up at the booth and load onto outbound carrier.

D. OVERTIME RATE: Add 25% if handled IN or OUT on overtime.

Add 50% if handled both IN and OUT on overtime.

All shipments handled on Saturday, Sunday and holidays and before 8:00 AM or checked in after 3:00 PM on weekdays will be charged at the overtime rate.

ALL CHARGES SUBJECT TO NJ SALES TAX (7%)

<p>NEW JERSEY APARTMENT ASSOCIATION</p>	 <p>6804 DELILAH ROAD PO BOX 3000 PLEASANTVILLE, NJ 08232 Tel: (609) 485-2421 Fax: (609) 485-2392 WWW.VISTACS.COM</p>	<p>MATERIAL HANDLING RECAP</p>
<p>TRUMP TAJ MAHAL CASINO RESORT MARK G. ETESS ARENA ATLANTIC CITY, NEW JERSEY MAY 25-26, 2010</p>		<p>WAREHOUSE DEADLINE DATE: MAY 14, 2010</p>

SHIPPING AND MATERIAL HANDLING RECAP

For complete information and descriptions on shipping and material handling, refer to the MATERIAL HANDLING order form in this Exhibitor Service Manual.

COMPUTATION OF ORDER: When recording weight, round up to the next 100 pounds.		
A. CRATED AND/OR SKIDDED FLOOR LOAD SHIPMENTS		
Warehouse We will ship _____ lbs. @ \$60.00 per 100 lbs. (200 lb. minimum/\$120.00)		\$ _____
B. CRATED AND/OR SKIDDED FLOOR LOAD SHIPMENTS		
Showsite We will ship _____ lbs. @ \$60.00 per 100 lbs. (200 lb. minimum/\$120.00)		\$ _____
C. UNCRATED, UNSKIDDED OR WRAPPED SHIPMENTS (SHOWSITE SHIPMENTS ONLY)		
Showsite We will ship _____ lbs. @ \$84.00 per 100 lbs. (200 lb. minimum/\$168.00)		\$ _____
D. OVERTIME FEES		
All rates quoted above are straight time rates. All freight received at the warehouse and/or showsite that must be moved into or out of your booth before 8:00 a.m. or after 4:30 p.m. on weekdays, or anytime on Saturday, Sunday or Holidays, will be charged each way in addition to the above rates.		
Warehouse We will ship _____ lbs. @ \$15.00 per 100 lbs. (200 lb. minimum/\$30.00)		\$ _____
Showsite Crated We will ship _____ lbs. @ \$15.00 per 100 lbs. (200 lb. minimum/\$30.00)		\$ _____
Showsite Loose We will ship _____ lbs. @ \$21.00 per 100 lbs. (200 lb. minimum/\$42.00)		\$ _____
Delivery After Deadline Date: Shipments received at the warehouse after 3:30pm or after Friday, May 14, 2010 , and any shipment received at showsite after show opening will be charged 25% in addition to the above rates.		
Note: Due to possible move-in on overtime and move-out on overtime, overtime fees will be applied		\$ _____
7% Sales Tax		\$ _____
PAYMENT ENCLOSED		\$ _____

We understand that your calculation is only an estimate. Invoicing will be completed from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. Adjustments must be paid at show site. If you have any questions about material handling, please contact Vista Convention Services, Exhibitor Service Department.

COMPANY NAME:	BOOTH #
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Retain one copy for your files. Attach the original to the PAYMENT AND CREDIT CARD CHARGE AUTHORIZATION form.

<p>NEW JERSEY APARTMENT ASSOCIATION</p>		<p>MATERIAL HANDLING SPECIAL SERVICES</p>
<p>TRUMP TAJ MAHAL CASINO RESORT MARK G. ETESS ARENA ATLANTIC CITY, NEW JERSEY MAY 25-26, 2010</p>	<p>6804 DELILAH ROAD PO BOX 3000 PLEASANTVILLE, NJ 08232 Tel: (609) 485-2421 Fax: (609) 485-2392 WWW.VISTACS.COM</p>	

MATERIAL HANDLING SPECIAL SERVICES

EMPTY STORAGE

Those exhibitors who elect to **hand-carry in one trip** items into the exhibit hall without the assistance of Vista Convention Services may acquire on-site storage for empty containers based on the following rates: \$15 per carton and \$25 per fiber case. This service includes removing empties from your booth, storing them during the show and returning them to your booth after show closing. Please refer to the union regulations included in this manual.

MOBILE UNIT SPOTTING

Exhibitors authorized by show management to bring a motorized vehicle into the exhibit hall will be required to hire Vista Convention Services supervision services at the rate of \$275.00 round-trip per mobile unit. A representative from Vista Convention Services will escort each vehicle into and out of the exhibit facility to provide safe access and minimize liabilities.

SHIPMENTS RETURNED TO WAREHOUSE

At the close of show, for re-forwarding or storage, there will be an additional charge of \$16.00 per cwt. on straight time; \$20.00 per cwt. on overtime, with a 1,000 lb. minimum. Warehouse storage space is limited. Please call our Customer Service Department at (609) 485-2421 to confirm availability prior to show.

SPECIAL RATES AND SERVICES

Steel banding is available at \$1.05 per linear foot, plus one-half hour minimum labor.

UPS & FEDEX SHIPMENTS

A fee of \$50.00 will apply for all UPS & FedEx shipments going back to Vista Convention Services Warehouse.

ALL CHARGES SUBJECT TO NJ SALES TAX (7%)

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME)

(BOOTH #)

NEW JERSEY APARTMENT ASSOCIATION
c/o VISTA CONVENTION SERVICES
6634 DELILAH ROAD
EGG HARBOR TOWNSHIP, NJ 08234

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME)

(BOOTH #)

NEW JERSEY APARTMENT ASSOCIATION
c/o VISTA CONVENTION SERVICES
6634 DELILAH ROAD
EGG HARBOR TOWNSHIP, NJ 08234

FOR ADVANCE SHIPMENTS ONLY

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME)

(BOOTH #)

NEW JERSEY APARTMENT ASSOCIATION
c/o VISTA CONVENTION SERVICES
6634 DELILAH ROAD
EGG HARBOR TOWNSHIP, NJ 08234

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME)

(BOOTH #)

NEW JERSEY APARTMENT ASSOCIATION
c/o VISTA CONVENTION SERVICES
6634 DELILAH ROAD
EGG HARBOR TOWNSHIP, NJ 08234

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME)

(BOOTH #)

NEW JERSEY APARTMENT ASSOCIATION
c/o VISTA CONVENTION SERVICES
TRUMP TAJ MAHAL CASINO RESORT
MARK G. ETESS ARENA
PENNSYLVANIA AVE & THE BOARDWALK
ATLANTIC CITY, NJ 08401

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME)

(BOOTH #)

NEW JERSEY APARTMENT ASSOCIATION
c/o VISTA CONVENTION SERVICES
TRUMP TAJ MAHAL CASINO RESORT
MARK G. ETESS ARENA
PENNSYLVANIA AVE & THE BOARDWALK
ATLANTIC CITY, NJ 08401

FOR ON-SITE DIRECT SHIPMENTS ONLY

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME)

(BOOTH #)

NEW JERSEY APARTMENT ASSOCIATION
c/o VISTA CONVENTION SERVICES
TRUMP TAJ MAHAL CASINO RESORT
MARK G. ETESS ARENA
PENNSYLVANIA AVE & THE BOARDWALK
ATLANTIC CITY, NJ 08401

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME)

(BOOTH #)

NEW JERSEY APARTMENT ASSOCIATION
c/o VISTA CONVENTION SERVICES
TRUMP TAJ MAHAL CASINO RESORT
MARK G. ETESS ARENA
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ATLANTIC CITY, NJ 08401